

2025 Waterdown Farmers' Market Artisan Application

Artisans play an important role in diversifying the offerings at our Market. We welcome artisans with unique self-made, hand-made wares that are in-line with farmers' market value of environmental sustainability to apply to participate. We offer incentives for vendors who apply early, and for those who refer new vendors to our market. Thank you for your interest in participating in our Market!

EARLY BIRD RATES - NOW FOR ALL VENDORS!

Get your applications, supporting documents and payment in early to secure last year's vendor rates! Completed application, documentation, registration fee and vendor fees must be submitted before end of day on February 15, 2025 to receive the early bird discount. Cheques will be cashed upon acceptance to the Market.

'UNIQUE' VENDOR REFERRAL BONUS

Know a grower or small batch food producer you think would be a great fit for our Market and would help fill gaps/diversify offerings in Waterdown? Encourage them to apply and indicate they were referred by your business on their application. Referrals for accepted full season vendors in underrepresented categories will earn referring vendors a \$75 bonus; referrals for accepted half season 'unique' vendors will earn you a \$40 bonus.

Current identified gaps (based on last year's vendor roster) include:

- Cheese producers
- Fish / Seafood
- VQA Ontario Cider
- VQA Ontario Wine

Other 'unique' or underrepresented vendors may be given consideration. Referral bonuses to be paid out only for accepted referred vendors.

2025 DETAILS:

Location:

The Front Parking Lot of the Royal Canadian Legion - Waterdown Branch; 79 Hamilton St. N., Waterdown ON, L0R 2H0

Hours of Operation:

8 AM to 1 PM
May 24th to October 18th, 2025
22 Market Saturdays total

farmersmarket@waterdownvillage.ca
www.waterdownfarmersmarket.ca

***** Applications MUST BE in before Friday, March 1, 2025 to be considered in first round of acceptances *****

Applications for subsequent rounds of acceptances will be considered based on capacity and category ratios.

We accept applications all season long, with mid-season acceptances also based on capacity and category ratios.

Do not hesitate to reach out with questions about this application or about our market in general at farmersmarket@waterdownvillage.ca

Please review the 2025 Waterdown Farmers' Market Policies prior to submitting your application. Available at <https://waterdownfarmersmarket.ca/policiesandapplication.html>

* Indicates required question

1. **Email ***

2. How did you hear about our Farmers' Market? (If you were referred by another vendor, please indicate them in the 'other' selection field.)

Mark only one oval.

- I am a returning vendor
- Social media
- Print ad
- Word of mouth
- As a market customer
- Other: _____

3. Business Name *

4. Owner Name (First & Last) *

5. Stall Sitter Names (plus email + phone)

6. **Main Contact Phone Number you can be reached at ***

7. **Business Street Address ***

8. **City, Province ***

9. **Postal Code ***

10. **Location where items for sale are produced if different from above**

11. **Website**

12. **Facebook**

13. **Instagram**

14. **Emergency Contact Name and Phone Number ***

15. **Which other markets do you sell at (if any)?**

Liability Insurance

16. **Vendors must have liability insurance for their business to be able to stand at market. Please list your insurance information and include a copy of an insurance certificate naming Board of Management for the Waterdown BIA (21 Main St N, PO Box 954, Waterdown, ON L0R 2H0) and Royal Canadian Legion B 551 (79 Hamilton St, N, Waterdown, ON L0R 2H0) as additional insured. This can be uploaded here or emailed to farmersmarket@waterdownvillage.ca**

Files submitted:

17. **Name of Insurer:**

18. **Policy #**

Don't Have Insurance?

Farmers' Markets Ontario has a membership program for vendors. One of the benefits is specific preferred rate short-term insurance to be able to operate at Farmers' Markets:

[FMO Vendor Insurance Program](#)

[PAL Insurance](#) is a Canadian insurance broker specializing in event insurance and offers reasonable insurance rates for occasional event vendors.

Registration / License #s, Business Description, Products for Sale

19. **Please provide registration/license #s applicable to your business.**

20. **List ALL products you wish to sell at the market. Please be very specific as products not listed here will not be permitted on your stand. The market will work to protect the interest of all vendors by not over-saturating any one product category. NOTE - on occasion, some products on your list may be denied if common to too many vendors. Please also list the materials used and their origin.**

21. **How do your business practices complement our Farmers' Market's values? (e.g. sustainability, locally sourced material, environmentally friendly, etc.)**

22. **What is unique about your products?**

23. **In further detail, please describe business practices, and your story. (May be used for vendor profile on website /newsletter / social media)**

24. **If possible, please provide some photography of your products.**

Files submitted:

2025 Fees, Dates, Payment

25. Are you applying for Early Bird Rates?

Mark only one oval.

Yes

No

2025 EARLY BIRD Fee Schedule**26. Please indicate the duration you are applying for**

(NOTE: Full season and half season spots for artisans may be limited pending capacity issues. We will notify you if requested dates are unavailable and work with you to accommodate alternative arrangements).

Tick all that apply.

Full Season (\$31/day+HST)

Half Season (\$37.50/day+HST)

Occasional (\$44/day+HST)

Calculate your payment here:

1. Please **submit annual registration fee** of \$25 + 13% HST (non-refundable) - **Cheque total \$28.25** at time of application.

2. Payment (by cheque or cash) for full stall fees is due to the BIA office upon acceptance for the 2024 season and must be received within 7 days of acceptance to confirm your spot.

PLEASE NOTE: We cannot accept e-transfers. DO NOT MAIL CASH! Cheques can be mailed or delivered in person to the Waterdown Village BIA Office. 20 Main St N. Unit #2 PO Box 954, Waterdown, ON L0R 2H0

IMPORTANT - Please ensure cheques are to be made out to **'WATERDOWN BIA'**

Select one of the 3 options below to calculate your Stall Fee cheque total:

27. **Option 1: I am registering as a Full Season Vendor (22 weeks May 24 - Oct 19 2025)**

Full Season EARLY BIRD Rate: \$31/day + HST

Tick all that apply.

- Single Stall \$682.00 + HST = \$770.66
- Double Stall \$1,364.00 + HST = \$1,541.32
- Hydro (if required) \$3/wk = \$66 + HST = \$74.58

28. **Total Full Season Vendor Fee
(stall fee + hydro if required):**

29. **Option 2: I am registering as a Half Season Vendor (11 weeks)**

Half Season Rate: \$37.50/day + HST

Tick all that apply.

- Single Stall \$412.50 + HST = \$466.13
- Double Stall \$825.00 + HST = \$932.25
- Hydro (if required) \$3/wk = \$33 + HST = \$37.29

30. **Total Half Season Vendor Fee
(stall fee + hydro if required):**

31. **As a half season vendor, please select how you would like to split the season**

Dates other than options below must be arranged with market management - farmersmarket@waterdownvillage.ca

Mark only one oval.

- Front Half: May 24 - Aug 2nd (11 dates)
- Back Half: Aug 9th - Oct 18th (11 dates)

32. **Option 3: I am registering as an Occasional Vendor**

Occasional Rate: \$44/day + HST

Tick all that apply.

- Single Stall \$44 + HST = \$49.72 per week
- Double Stall \$88 + HST = \$99.44 per week
- Hydro (if required) \$3 + HST = \$3.39 per week

33. **Total Occasional Vendor Fee:**

(daily stall fee + daily hydro if required) x (# of days you plan to attend):

34. **For Occasional Vendors ONLY, please indicate the dates you would like to attend:**

Tick all that apply.

- May 24
- May 31
- June 7
- June 14
- June 21
- June 28
- July 5
- July 12
- July 19
- July 26
- August 2
- August 9
- August 16
- August 23
- August 30
- September 6
- September 13
- September 20
- September 27
- October 4
- October 11
- October 18

2025 Fee Schedule

35. Please indicate the duration you are applying for

(NOTE: Full season and half season spots for artisans may be limited pending capacity issues. We will notify you if requested dates are unavailable and work with you to accommodate alternative arrangements).

Tick all that apply.

- Full Season (\$33/day+HST)
- Half Season (\$40/day+HST)
- Occasional (\$47/day+HST)

Calculate your payment here:

1. Please **submit annual registration fee** of \$25 + 13% HST (non-refundable) - **Cheque total \$28.25** at time of application.

2. Payment (by cheque or cash) for full stall fees is due to the BIA office upon acceptance for the 2024 season and must be received within 7 days of acceptance to confirm your spot.

PLEASE NOTE: We cannot accept e-transfers. DO NOT MAIL CASH! Cheques can be mailed or delivered in person to the Waterdown Village BIA Office. 20 Main St N. Unit #2 PO Box 954, Waterdown, ON L0R 2H0

IMPORTANT - Please ensure cheques are to be made out to **'WATERDOWN BIA'**

Select one of the 3 options below to calculate your Stall Fee cheque total:

36. **Option 1: I am registering as a Full Season Vendor (22 weeks May 24 - Oct 18 2025)**

Full Season Rate: \$33/day + HST

Tick all that apply.

- Single Stall \$726.00 + HST = \$820.38
- Double Stall \$1,452 + HST = \$1,640.76
- Hydro (if required) \$3/wk = \$66 + HST = \$74.58

37. **Total Full Season Vendor Fee
(stall fee + hydro if required):**

38. **Option 2: I am registering as a Half Season Vendor (11 weeks)**

Half Season Rate: \$40/day + HST

Tick all that apply.

- Single Stall \$440 + HST = \$497.20
- Double Stall \$880 + HST = \$994.40
- Hydro (if required) \$3/wk = \$33 + HST = \$37.29

39. **Total Half Season Vendor Fee
(stall fee + hydro if required):**

40. **As a half season vendor, please select how you would like to split the season**

Dates other than options below must be arranged with market management - farmersmarket@waterdownvillage.ca

Mark only one oval.

- First Half: May 24 - Aug 2nd (11 dates)
- Second Half: Aug 9th - Oct 18th (11 dates)

41. **Option 3: I am registering as an Occasional Vendor**

Occasional Rate: \$44/day + HST

Tick all that apply.

- Single Stall \$47 + HST = \$53.11 per week
- Double Stall \$94 + HST = \$106.22 per week
- Hydro (if required) \$3 + HST = \$3.39 per week

42. **Total Occasional Vendor Fee:**

(daily stall fee + daily hydro if required) x (# of days you plan to attend):

43. **For Occasional Vendors ONLY, please indicate the dates you would like to attend:**

Tick all that apply.

- May 24
- May 31
- June 7
- June 14
- June 21
- June 28
- July 5
- July 12
- July 19
- July 26
- August 2
- August 9
- August 16
- August 23
- August 30
- September 6
- September 13
- September 20
- September 27
- October 4
- October 11
- October 18

Additional Information

44. **Do you require a vehicle at your stall? (Please note: Due to the layout of the market we cannot guarantee space for vehicles at every stall)**

Mark only one oval.

- Yes - critical to be able to operate
- Preferred
- No

45. **If "Yes" - What size is your vehicle?**

46. **Will you be sharing your stall? ***

Mark only one oval.

- Yes
- No

47. **If "Yes" - Name of Partner:**

48. **If you require electricity, what wattage / amps do you need?**

Please make all cheques payable to: 'WATERDOWN BIA'

(No post-dated Registration Fees)

All vendors must pay ALL fees before being able to stand at the market

Please mail cheques to:

Waterdown BIA
P.O. Box 954, Unit 2, 20 Main St N.
Waterdown, ON L0R 2H0

49. Application Checklist: Help us expedite the application process by ensuring all required information / documents are included with your submission.

Tick all that apply.

- Have you filled in all information boxes that pertain to you?
- Have you attached a certificate of insurance?
- For any processed food items - have you attached inspection pass documentation for commercial / farm kitchen?
- If it is not your own commercial kitchen, have you attached a letter from the kitchen owner confirming your items are prepared at this location?
- For half season, or occasional vendor applications - have you indicated your preferred dates for participation?
- Have you mailed your registration fee of \$28.25 (dated now)?
- I am missing some items from above, and will upload/mail/email them as soon as possible.

TO BE UPDATED:

By submitting this application you acknowledge you have read and agree to abide by the [2024 Waterdown Farmers' Market Policies](#).

By submitting this application you acknowledge you have read and agree to abide by the [2024 Waterdown Farmers' Market Code of Conduct](#).

You also authorize your name(s) to be printed on the Waterdown Farmers' Market Vendor list, website and other electronic media (once accepted). Furthermore, you authorize the use of any images of you pursuing Waterdown Farmers' Market activities in any promotional material.

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